

Depositing Articles and Book chapters to WRaP

A detailed
guide...



UNIVERSITY *of*
WORCESTER



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ABOUT THE COLLECTION:

WRaP is a collection of research papers and university publications. It presents the academic and creative work of the university. You are welcome to look for and obtain items of interest and make contact with the authors and creators.

CONTACT DETAILS:

All correspondence about WRaP should be sent to the Repository Manager.

Welcome to Worcester Research and Publications

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Search the collection using a full range of fields. Use the search field at the top of the page for a quick search.

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Help and Guidance in Using WRaP.

Worcester Research and Publications supports [OAI 2.0](#) with a base URL of <https://eprints.worc.ac.uk/cgi/oai2>

Go to <https://eprints.worc.ac.uk/> and log in using your University of Worcester ID and password

USER PANEL:

Logged in as
Katherine SmallLogged in as
Katherine Small[Homepage](#)[Manage deposits](#)[Manage ORCID](#)[Permissions](#)[Manage records](#)[Saved searches](#)

Manage deposits

[? Help](#)[New Item](#)[Import from orcid.org](#)[Export to orcid.org](#)

Import from

Atom XML

☒ User Workarea. ☐ Under Review. ☐ Live Archive. ☐ Retired.

Last Modified ▼	Title	Item Type	Item Status	Author	Item ID	Publication Date	Comments and Suggestions	Date Deposited	Creators	Event Title	
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Go to the 'Manage Deposits' page and select 'New Item'

Edit item: Article #14237

Type → Upload → Details → Subjects → rioxx → REF CC → Deposit

Save and Return

Cancel

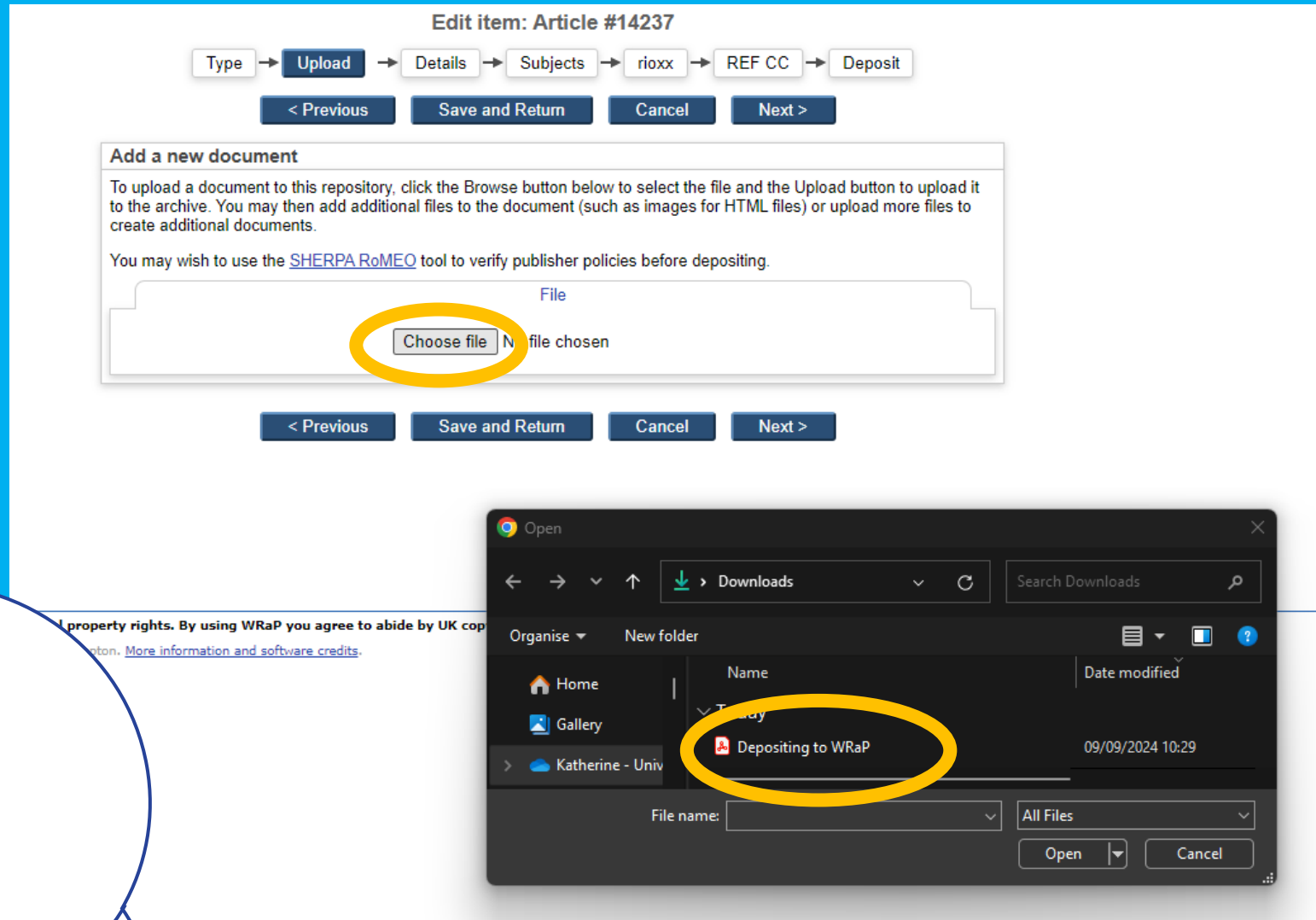
Next >

★ Item Type

- ☒ **Article**
An article in a journal, magazine, newspaper. Not necessarily peer-reviewed. May be an electronic-only medium, such as an online journal or news website.
- ☐ **Book Section**
A chapter or section in a book.
- ☐ **Report**
A report. This may be a technical report, project report, documentation, manual, working paper or discussion paper.
- ☐ **Conference or Workshop Item**
A paper, poster, speech, lecture or presentation given at a conference, workshop or other event. If the conference item has been published in a journal or book then please use "Book Section" or "Article" instead.
- ☐ **Book**
A book or a conference volume.
- ☐ **Thesis**
A thesis or dissertation.
- ☐ **Patent**
A published patent. Do *not* include as yet unpublished patent applications.
- ☐ **Artefact**
An artist's artefact or work product.
- ☐ **Show/Exhibition**
An artist's exhibition or site specific performance-based deposit.
- ☐ **Composition**
A musical composition.
- ☐ **Performance**
Performance of a musical event.
- ☐ **Image**
A digital photograph or visual image.
- ☐ **Video**
A digital video.
- ☐ **Audio**
A sound recording.
- ☐ **Dataset**
A bounded collection of quantitative data (e.g. spreadsheet or XML data file).

Choose the relevant
item type and click
'Next'

Upload the Author Accepted Manuscript (this is the version of your work which was accepted for publication – it must be text-only with no typesetting or design work by the publisher)



Fill in the bibliographic information for your work, adding as much information as you can

Some fields are essential; these are marked with a yellow star

If a work has been accepted for publication, but is not yet published, select 'In Press'

Edit item: Article #14237

Type → Upload → **Details** → Subjects → rioxx → REF CC → Deposit

< Previous Save and Return Cancel Next >

★ Title ?

Depositing to WRaP

★ Creators ?

	Family Name	Given Name / Initials	Staff ID	ORCID	
1.	Small	Katy			▼
2.					▼ ▲
3.					▼ ▲
4.					▼ ▲

More input rows

★ Publication Details ?

★ Refereed:	<input type="radio"/> Yes, this version has been refereed. <input checked="" type="radio"/> No, this version has not been refereed.	?
★ Status:	<input type="radio"/> Published <input type="radio"/> In Press <input type="radio"/> Submitted <input checked="" type="radio"/> Unpublished	?
★ Journal or Publication Title:	WRaP Guides	?

Dates: 1. Year: 2024 Month: September ▼ Day: 09 ▼ Accepted ▼

More input rows

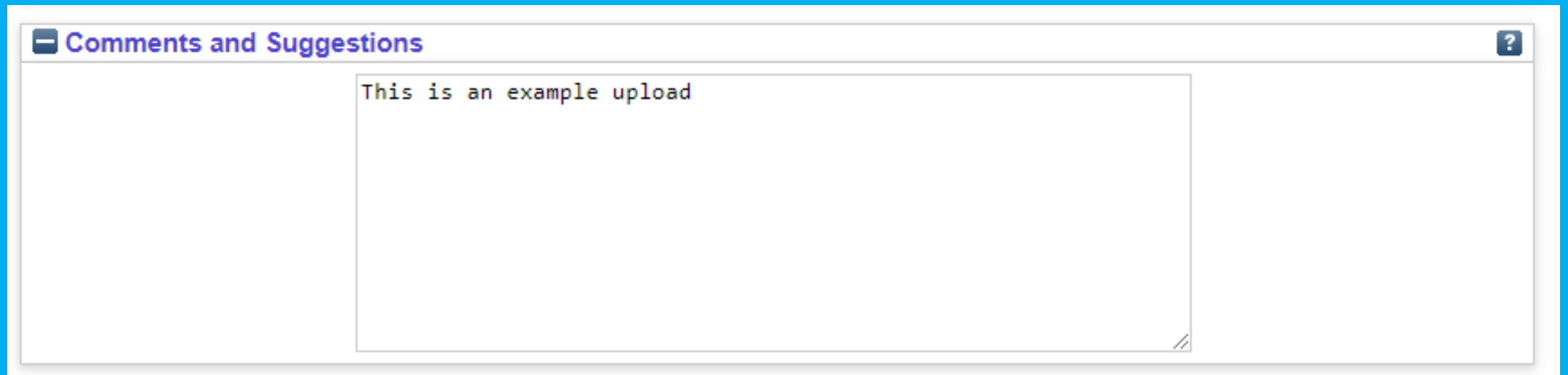
You must also include an acceptance date

This is the date you received the email from the publisher confirming the work would be published

This is crucial to ensure we know if the work will be REF eligible

Add any notes or messages for the WRaP team in the
'Comments and Suggestions' box

This could include the expected publication date for
'In Press' entries



The screenshot shows a window titled "Comments and Suggestions" with a question mark icon in the top right corner. Inside the window is a large text area with a light gray border. The text "This is an example upload" is entered into the text area, with each word on a new line. The text is in a monospaced font. The background of the slide is blue with white, cloud-like shapes.

Comments and Suggestions ?

This is an example upload

Comments and Suggestions ?

This is an example upload

< Previous **Save and Return** Cancel Next >



Once you have completed the 'Details' screen, click 'Save and Return'

If you are happy
with the
information you
have entered,
click 'Deposit
Item'


View Item: Depositing to WRaP

This item is still in your work area. It will not appear in the repository until you deposit it.

Deposit item

Preview Details Actions History Issues  

Small, Katy (2024) *Depositing to WRaP*. WRaP Guides. (Unpublished)

 Text
Depositing to WRaP.pdf
[Download \(110kB\)](#)

Item Type: Article
Depositing User: [Katherine Small](#)
Last Modified: 09 Sep 2024 10:15
URI: <https://eprints.worc.ac.uk/id/eprint/14237>

CORE

Loading suggested articles...

Deposit item: Depositing to WRaP

Type → Upload → Details → Subjects → rioxx → REF CC → Deposit

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* Clicking on the **deposit** button indicates your agreement to these terms *

After depositing, the work will be reviewed by the Library Research Team before being made publicly available as part of the WRaP (Worcester Research and Publications) repository collection. The Library Research Team reserve the right to restrict any work that is outside the scope and purpose of the repository.

Deposit Item Now

Save for Later

Read the deposit agreement carefully

You must declare that you take full responsibility for the copyright status of all content within entries attributed to your name

If you are happy to accept, click 'Deposit Item Now'



Status of item changed to "Under Review".



Your item will now be reviewed by a member of the WRaP team

You will receive an email when it has been 'set live' and is publicly available

If you have any questions or need any further help, email the team on wrapteam@worc.ac.uk

HAD A JOURNAL ARTICLE OR BOOK CHAPTER ACCEPTED?

Remember to...

1

CREATE A WRaP ENTRY

Follow our step-by-step guide!

2

ADD THE ACCEPTANCE DATE

The date the publisher emailed
to confirm acceptance

3

UPLOAD THE AAM

The Author's Accepted
Manuscript is the peer-reviewed
but text only version

4

ANY QUESTIONS?

Email us at:
wrapteam@worc.ac.uk



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